

Green County Committee Meeting

Pleasant View Nursing Home Oversight Committee Meeting Minutes April 12, 2018

The meeting was called to order at 5:30 pm by Herb Hanson. Present were Herb Hanson, Dennis Everson, John Glynn, and Gary Neuenschwander. Joan Rufenacht was excused from the meeting.

Also present were Terry Snow and Cathy Putnam

Herb Hanson called for a review and approval of the March meeting minutes. Dennis Everson made a motion to approve the March committee meeting minutes. Gary Neuenschwander seconded the motion. The committee voted all in favor.

Phase One Project:

- Terry provided a copy of the pre-construction meeting held on 4/4/18 and a copy of the project timeline.
- The asbestos abatement will begin the week of April 30 and be completed the week of May 7.
- Office relocation for 10 staff members have already occurred, with the remainder of the office moves scheduled for April 19. Terry provided information on the plans for relocation during the project.

Operations Report presented by Terry Snow, Administrator:

- Occupancy mix and census are both strong with steady referrals for admission.
- The employee retention and recruitment report was postponed until next month.
- A report in regards to the fire suppression system was presented. Further investigation is needed along with communication with involved parties.

Financial Report:

- Cathy Putnam presented the February expense and revenue report.
- Dennis Everson made a motion to approve the March bills as presented, the motion was seconded by Gary Neuenschwander. The committee voted all in favor.

Dennis Everson made a motion to move to closed session which was seconded by John Glynn. The committee voted all in favor. John Glynn made a motion to reconvene to open session for possible action. The motion was seconded by Dennis Everson. The committee voted all in favor.

- Gary Neuenschwander made a motion to move Buddy Thompson to step 8 upon approval of the Personnel and Labor Relations Committee. The committee voted all in favor. (Additional duties will be added to the current role with anticipated results of efficiency in supply inventory controls and financial savings.)
- Gary Neuenschwander made a motion that the PV Oversight Committee does not support of the "Donation Time" policy. Dennis Everson seconded the motion. Three members voted in favor and one member opposed the motion.

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John Glynn made a motion to adjourn, seconded by Gary Neuenschwander. The committee voted all in favor. The meeting was adjourned. The next meeting will be held on May 17, 2018.